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Operations Group Meeting 66_2802

28 February 2022, 12:20 – 16:30

Teleconference

Paper Overview

Item No.	Agenda Item	Paper Overview	Recommendation
	Welcome and Introductions		
Items for Business			
1.	Previous Meeting Minutes FOR DECISION	The draft minutes from the November 2021 reporting meeting (OPSG 64).	The OPSG is requested to: APPROVE the minutes as final.
2.	Actions Outstanding FOR DECISION	An update on the outstanding actions from the previous meeting (OPSG 64).	The OPSG is requested to: NOTE the outstanding actions. AGREE to any revised due dates.
3.	SEC Panel Reports – a) RDP Incidents b) DCC Certificate Signing Request Variance Report c) DCC Service Request Variance Report d) Quarterly Problem Report e) DCC Responsible Communications Hubs Returns Quarterly Report FOR DECISION	A summary of the regular DCC SEC Panel Reports that have been delegated to the OPSG to review, comment, and action as appropriate.	The OPSG is requested to: NOTE the contents of this paper. APPROVE the commentary in Annex 1 and raise any further issues to be provided to the SEC Panel.
4.	PMR Report – December 2021 FOR DECISION	A summary of the monthly DCC Performance Measurement Report (PMR) for December 2021. The OPSG is requested to consider whether the report	The OPSG is requested to: DISCUSS the contents of this paper and Appendices A-C.

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		reflects the service experienced during this period.	AGREE whether the report reflects the service experienced for the period of the report. AGREE any identified issues to be escalated to the Panel.
5.	Performance Indicator Summary Report – December 2021 FOR DISCUSSION	This provides a summary of the December 2021 reports and to allow OSPG members to raise any comments or areas to investigate.	The OPSG is requested to: NOTE the Performance Indicator Summary Report.
6.	Business Processes – Network Monitoring FOR DISCUSSION	This presentation provides an introduction into to the tools used by the DCC Technical Operations Centre (TOC).	The OPSG is requested to: NOTE not the presentation
7.	Tariff Update/Price Change - Performance and Monitoring FOR DISCUSSION	This presentation provides details of April 2022 Price Increase and tariff performance.	The OPSG is requested to: NOTE the contents of this presentation
8.	RF Noise FOR DISCUSSION	At the December 2020 meeting (OPSG_39) the issue of derogated ESME meters was discussed, and an approach was agreed. This presentation provides an update on progress made in relation to outstanding stock and non-compliant installs.	The OPSG is requested to: NOTE the presentation and provide any comments.
9.	Q3 Lookback Report 2021/22 and Q1 Work Package 2022/23 FOR DECISION	This paper provides the OPSG with a lookback report against the Q3 2021/22 (October – December) Work Package which the OPSG is requested to note, and the Work Package for Q1 2022/23 which the OPSG is requested to recommend to the SECCo Board.	The OPSG is requested to: NOTE the Lookback Report against the Work Package for Q3 2021/22; and RECOMMEND the Work Package for Q1 2022/23 for SECCo Board approval.
10.	Monitoring and Assurance of DCC Services - Project Brief FOR DISCUSSION	This paper provides the initial draft of the Project Brief for review, discussion, and comments.	The OPSG is requested to: NOTE the presentation and provide any comments.